FCalc.xls Setup Instructions

Home	About FCalc	Contact Us		Setup Instructions	Screenshots	
			fcalc.co.u	IK		
	Send me FCalc					
	Please enter your email address below and click go to receive the latest FCalc					
			matt@fcalc.co.uk			
			Follow us	on LinkedIn		

1. Enter you email address in the box provided and then click the "Go" button.

2. Check your email (be aware some email systems may class this type of email as spam/junk mail so check your spam filter or junk mail folder).

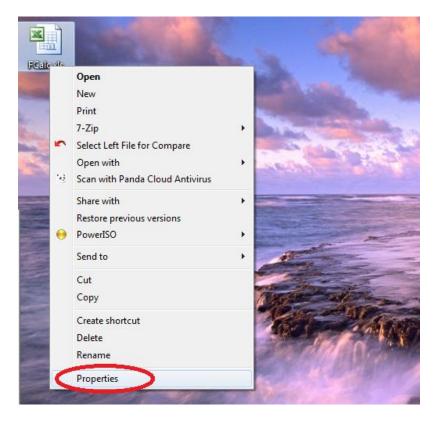
On the attachment in the email from FCalc click "save as".

😔 matt@fcalc - Microsoft Outlook				
Eile Edit View Go Tools Actions	O <u>u</u> tlook Connector <u>H</u> elp			Type a question for help
🗄 🛐 New 👻 🦛 🎦 🗙 🖓 Reply 🙈 Reply	y to All 🙈 Forward 🔡 🚩 🜆 📑 Send/Receive 👻 🛽	💁 🔟 Search address books 🔹 🕢 👳		
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inbox ↓ Unread Mail ↓ Sent Items	Date: Today donotreply@FCalc.co.uk	FCalc	Wed 07/12/2011 22:48	943 KB
Mail Folders 🔅		i carc	Wed 07/12/2011 22:46	545 KD
All Mail Items				
B of Search Folders	FCalc			
	donotreply@FCalc.co.uk			
	Sent: Wed 07/12/2011 22:48 To: matt@fcalc.co.uk			
	Message FCalcat Preview	s spreadsheet is attached.		
Ail	The Fcalc Team Save As Remove			
Calendar	Сору			
Sea Contacts	Select All			

3. Save the file in folder you can access easily, for example "Desktop".

Save Attachment					— X
🕞 🕞 🗢 💻 Desktop 🔸			→ 4	 Search Deskto 	ب
Organize 🔻 New folder					:= • 🔞
Microsoft Office 0	Name		Size	Item type	Date modified
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File <u>n</u> ame: FCalc.x					-
Save as type: Microsoft Office Excel 97-2003 Worksheet (*.xls)					
) Hide Folders			Too <u>l</u> s 🔻	Save	Cancel

4. Location the file "FCalc.xls" and right click on then select Properties.

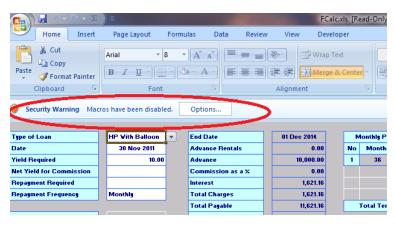


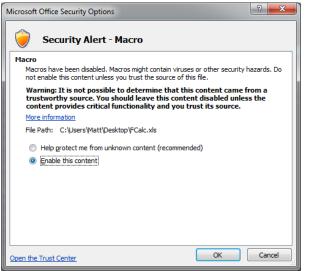
5. In the file properties for "FCalc.xls" tick the box labelled "Read Only". This will ensure that you will not be prompted for a password every time you open the file. FCalc.xls is only intended to be used in "Read Only" mode.

FCalc.xls Properties					
General Secu	urity Custom Details Previous Versions				
	FCalc xls				
Type of file:	Microsoft Office Excel 97-2003 Worksheet (xls)				
Opens with:	Microsoft Office Excel				
Location:	C:\Users\Matt\Desktop				
Size:	939 KB (962,048 bytes)				
Size on disk:	940 KB (962,560 bytes)				
Created:	07 December 2011, 23:05:00				
Modified:	07 December 2011, 23:05:00				
Accessed:	07 December 2011, 23:08:18				
Attributes:	Pead-only Hidden Advanced				
	OK Cancel Apply				

6. Next you will need to make sure that Macros are enabled within your excel session. To do this will depend on what version of Excel you are using.

In Excel 2007 you need click the "Options" button show below and then click "Enable this content".





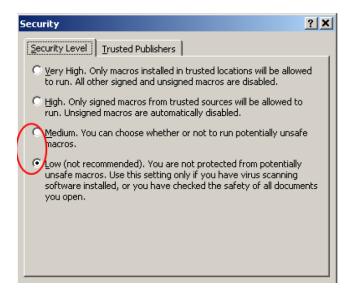
If you have Excel 2007 FCalc.xls will now work.

7. If you have Excel 2000/2003 then please follow this process....

Start the program Microsoft Excel on your computer Select the drop down menu Tool>Macro>Security FCalc Setup Instructions

📲 Eile Edit View Insert Format Tools Data Window Help Matt AutoSum	
A1 🕶 🏂 🗳 Spelling F7	
A B C 🛍 Research Alt+Click H I J	K
2 Error Checking	
3 Speech	
4 Shared Workspace	
6 Share Workbook	
7 Irack Changes	
8 Compare and Merge Workbooks	
9	
10 Protection	
11 Online Collaboration	
12 13 Goal Seek	
14 Scenarios	
15	
16 Formula Auditing	
17 Macros Alt+	-8
18 Add-Ins O Record New Macro	
19 Reteriors Options	
21 Customize In Visual Basic Editor Alt+F	11
22 Options Microsoft Script Editor Alt+Shift+F	11

On the "Security Level" tab ensure the either the "Medium" level or the "Low" level is selected. Then click "OK".



If you select "Medium" then you will prompted to "Enable" or "Disable" macros every time you start "FCalc.xls" In this case you should always select "Enable" for FCalc to work.

Security Warning	×			
"C:\Documents and Settings\MTurner\Desktop\FCalc.xls" contains macros.				
Macros may contain viruses. It is usually safe to disable macros, but if the				
macros are legitimate, you might lose some functionality.				
	_			
Disable Macros <u>Enable Macros</u> More Info				

Finally Click "File" and then "Open" and select "FCalc.xls" file from your place where you saved it.

FCalc.xls will now work.